



UNIVERSITÀ DEGLI STUDI DI ENNA "KORE"

Rector's decree N. 13 of 25 May 2018

**ADMISSION SELECTION CALL FOR THE
RESEARCH DOCTORATE COURSE IN "CIVIL AND ENVIRONMENTAL ENGINEERING"
Academic year 2017/2018 (XXXIV Cycle)**

Art. 1

Institution

Admission selection call, on the basis of an assessment of the educational curriculum and qualifications, is hereby announced for **8** available places to the PhD Research course in "Civil and Environmental engineering" – code DOT14D6833 ("Ph Degree"), Academic year 2018/2019 (XXXIV Cycle), at "Kore" University of Enna.

The PhD course is three years.

In order to submit their application for a place in this Doctoral research course, Italian and foreign citizens holding a degree diploma achieved in the education system prior to Italian law or an equivalent academic qualification achieved abroad, comparable in duration and content to the above Italian qualifications and approved in advance by the Admission Boards, may submit an application to participate in the call for admission to the selection. The eligibility of the foreign academic qualifications in terms of content is appraised by the Admission Board.

As regards as not specified issues in this call for proposal, applicants must refer to the provisions contained in the Academic Regulation (D.P. 181/2017).

Every male expression must refer to male and female candidates or students.

Communications concerning this call will be published, with the value of official notification to the interested parties, on the University website. In order to adapt the University's operational and qualitative standards to the Regulation (EU) 2016/679, candidates who present the application for participation, according to the procedures described in the following art. 3, will receive an univocal alphanumeric identification code, which will be sent to the e-mail address indicated by them in their application form. In the documents made public by the Kore University of Enna, relating to this selective procedure, the personal data of each candidate will be replaced by this code.

Art. 2

Scholarships

The total number of scholarships in this PhD Research course is **6**, including scholarships financed by the Sicilian Region.

Annual gross scholarship in accordance with D.M. 25 of January 2018, n.40 is € 15.343,28 and it is submitted to regulation of the Italian income tax in the total amount of the scholarship itself.

The duration of the grant is annual and set up on postponed monthly payments.

Scholarships have a yearly duration and are renewed for three years under the condition that the doctoral student has completed the research activities included in the program of the previous year and that the Academic Board has proposed the admission to the next year.

In case of suspension of the attendance to the course that is longer than thirty days, the scholarship cannot be paid. The amount of the scholarship will be increased by 50% in proportion and in relation to periods of training abroad foreseen by the study plan, not before the admission to the second year; this increase will not be supplied for a number of months higher than the half of the total duration of the doctorate course.

Starting from the second year, depending on the financial resources available within the University balance, an extra budget not lower than the 10% of the amount of the scholarship will be

guaranteed to each student. The Board of Directors, according to Senate's opinion, each year establishes the amount and the modalities of payment of the above mentioned budget. If the student is not evaluated in a positive way for the renewal of the scholarship or if he/she refuses it, the remaining amount remains at disposal of the institution, for the same purposes.

The scholarships are assigned only if the annual gross amount is not higher than the total annual income of each scholarship.

Art. 3

Applications for the selection

In order to apply for the admission, candidates must directly submitted by using the e-form on the web-site of "Kore". University of Enna. Candidates must fill up the application-form with the personal information requested uploading a copy of a valid identity document.

Then candidates must print the application form already filled up in all its parts, putting his/her signature and delivering by hand to the General Protocol Office of the University, in the same building of the Faculty of Engineering and Architecture-Cittadella universitaria, 94100 Enna - from Monday to Friday (working days) and from 09.00 to 12.00 or sending it to the following address: Università degli Studi di Enna "Kore", Via delle Olimpiadi n. 4, Cittadella universitaria, 94100 Enna, arriving no later than the deadline of this call for proposal on "G.U.R.I" (Official Gazette Italian Republic).

In addition to the printed and signed application-form for the selection, candidates must submit the following documentation:

- a) The photocopy of the receipt of payment of € 98,50 (ninety-eight, fifty) payed by the MAV on bank transfer to the account number/IBAN IT34P0306916801100000046325 addressed to Università degli Studi di Enna "Kore", at Banca Intesa San Paolo, Agenzia di Enna, expressing in the object [Surname and Name of the candidate] and "Selection for the PhD Research course in "Civil and Environmental engineering, DOT14D6833";
- b) Curriculum Vitae and studiorum;
- c) Documents and qualifications that are considered useful for the purposes of the call;
- d) Publications (in a single copy, in original or in copy);
- e) Research project (having no relation with the final topic to be chosen for the Doctoral dissertation)
- f) A duly signed list of documents, qualifications, publications and any other material attached to application.
- g) Circular (Attachment 1).

All documentation can be submitted in original, in certified copy or in simple copy, in this case the candidate will certify compliance with original documents through a self certification or a personal declaration of certification, according to the Art. 19, 46 and 47 of D.P.R. 445/2000 (Attachment B).

Moreover, recommendation letters to support candidates can be attached to the application for a maximum of two letters.

On the package containing the application form and the documentation must be affixed the inscription: "Civil and Environmental engineering DOT14D6833" in the top left hand corner.

The package must be delivered by hand during the working days from Monday to Friday and from 09:00 to 12:00 or must be received by means of registered mail within the same deadline.

In both cases the deadline is peremptory and the applications arriving after the above mentioned term, even if sent before the deadline, will be excluded from the procedures.

Postmark is not considered as a proof of timely mailing.

All candidates are admitted with reserve to the competition procedure. At any moment the University may order, by justified Rector's decision, the exclusion of the candidate from the selection proceedings, in case of false inaccurate declarations, in case of candidate's missing signature or in case of late reception of the application or for other reasons. Any punitive measure will be sent to the email address indicated in the application.

Art. 4

Admission boards

Admission procedure is approved by an Evaluation Committee named by the Rector.

Admission to the this PhD course is admitted after the evaluation of candidate's qualifications and certifications and the interview and after the evaluation of the all submitted documentation. Selection is intended to ascertain the qualifications, capacity and aptitudes of candidates for scientific research and their personal motivations.

The evaluation of the qualifications and certifications is applied with reference to the PhD research topics which are indicated in the Attachment A, with reference to the interview.

The Admissions Committee will award each candidate a maximum of 100 points and in particular 20 points for assessment of the educational curriculum and qualifications, 30 points for the research project and 50 points for the interview.

Regarding the evaluation of the qualifications and certifications the Admission Board will assess each application, giving each a mark out of 100 points as follows:

Until 98 = 0 points

From 99 to 101 = 2 points

From 102 to 104 = 4 points

From 105 to 107 = 6 points

From 108 to 110 = 8 points

110/110 with Honors = 10 points

b) maximum 5 points for the scientific publications

c) maximum 5 points in total with a maximum of 2 points for the following documentation: reference letters, University Master's degree, Second Degrees, special courses, training courses, post-degree diploma, fellowships, research grants or scholarships for scientific research carried out in public or private institutions, or admission to public call for proposals.

Candidates are considered to be suitable if his/her application achieves a total score of at least 30.

They must submit an interview, showing a currently valid identity document, the **10th of September 2018** at **10:30** at the venues published on the official University website and in the ranking list of the admitted candidates.

As regards as the assessment criteria of the interview, the Admission Board can give 50 points. During the interview the Admission Board evaluate the eligible knowledge of the English language to be evaluated in the final evaluation.

Eligible candidates with minimum of 30 points obtained after the interview can enroll the PhD course.

Not eligible candidates will receive a personal communication by e-mail because their general information (names and surname) will not be published.

At the end of the following procedures, the Admission Board will publish the ranking list.

In the case of two candidates having the same score, the youngest candidate prevails.

Once the ranking list is eligible and approved by Rector's decree confirming the regularity of the proceedings, it will be exclusively published on the official University website.

Eligible candidates can enroll as winners of the admission procedure, and candidates only by the 8th position of the ranking list.

If a candidate does not enroll by the established deadline for this PhD Course, he/she tacitly withdraws from the Doctorate call and his/her position will be offered to the qualified next candidate on the ranking list.

If an admitted applicant withdraws within three months from the beginning of the program the Academic Board could decide to replace the vacant position with another successful candidate according to the general rank list.

Art.5

Taxes and contributions

Annual enrolment in this PhD Course is € 3.500,00, which must be paid to the University in two different payments: the first one of € 1.500,00 and the second one of € 2.000,00 as specified below:

- 1° payment must be paid within the deadline for the enrolment; for next academic years within 30 October.
- 2° payment must be paid within 22 December of each year.

The payments must be made by MAV (Notice Payment Forms) on the following bank transfer to the account number IBAN: IT34P0306916801100000046325. All the candidates, including the holders of research grants- with the exception of cases of total or partial exoneration in accordance with the same agreements-must pay the annual enrolment fee.

Art. 6

Enrolment

Successful candidates must submit their enrolment within the **28th of September 2018**, under penalty of exclusion.

Enrolment must be submitted:

- a) The first payment of € 1.500,00 to be paid by the **28th of September 2018**
- b) The application form for the PhD, which includes all of the obligatory declarations, according to the model which will be available on the University's website.
- c) online submission of the application form for this PhD course on the website of the University including the all the mandatory documentation required;
- d) The uploading of the photocopy of the fiscal code and a photocopy of a currently valid identity document.

Moreover, holders of a research grant must declare, on a specific online form:

- a) To have not already received other grants (even for one year or a fraction of it) for doctorate courses;
- b) Not to cumulate their grants with others for any purpose, except for the ones awarded by national or foreign institutions that integrate students' activities of research with periods of study abroad;
- c) To be aware that research grants are supplied only to students who do not have a gross income per year that is more than the amount of one-year grant. Students commit to immediately communicate if their gross income per year exceeds the established limits;
- d) To commit to refund the monthly payments already perceived during the year in which the gross income exceeded the limits;
- e) To be available to spend study and research periods abroad, for the time foreseen by the PhD path and to be aware that the failure of the stay abroad implies the revocation of the whole grant.

Foreign citizens must hold the following requirements:

- a) They possess civil and political rights in their own Country;
- b) They possess, excluding Italian citizenship, all other requirements provided for Italian citizens;
- c) They possess an appropriate knowledge of the Italian language.

Art. 7

Attendance, rights and d of the doctoral students

Admission to the PhD course requires an exclusive full-time commitment.

As regarding as the details concerning the attendance, the rights, prohibitions, duties of the doctoral students are awarded under the conditions indicated in the University PhD Regulations.

Doctoral students are in any case obliged to observe the Ethical Code of University of Enna "Kore", available on the website: www.unikore.it

Art. 8

Final exam and awarding of the Doctorate

The title of Doctorate ("Ph.D") will be awarded by the Rector of "Kore" University of Enna and it will be obtained after passing the final exam at the end of the third year, on the positive evaluation of a final research thesis.

The doctorate thesis, with a summary either in Italian or English language, must be written either in Italian or English language or any other languages under the authorization of the Academic Board will be publicly discussed in front of a special Board nominated by the Rector.

Doctoral students must pay a tax of admission for the final exam of € 250 inclusive of all taxes.

Art.9

Processing of personal data and officer in charge of the procedure

All the data requested are necessary for the the management of the herein selection and for future matriculations, according to the principle of tax minimization of R.G.P.D. 679/2016.

According to the Law n. 241 07/08/1990 and subsequent modifications and integrations, the officer in charge of the present competition is the General Director of "Kore" University of Enna – Mr. Salvatore Berrittella.

Art.10

Final Rules

Admission applications according to the Art. 3 applications submission includes the observation of the rules governing this call. If candidates do not respect these rules they will be excluded from the program.

Not eligible candidates who need back the qualifications or publications they submitted can request them within the thirtieth day after the publication of the Rector's decree of approval of the final ranking list.

If the candidate cannot personally pick up these documents, the University will send them by postal service and the recipient will pay the postage.

After the expiry of this call, in absence of any above mentioned requests, University is not responsible of the documentation anymore.

For anything not expressly set out by this notice, please refer to the laws and rules of the PhD programs already existing at the day of publication of this call, within the limits and Regulation issued in application to not public universities and particularly concerning the Regulations of "Kore" University on Doctorate Programs.

This announcement has been translated in English language. In case of complaining, exclusively the Italian version will be considered as the official one.

The following documents are attached to the PhD application form:

«Short table of PhD doctorate - XXXIII cycle» (Attachment A)

«Personal Declaration of Certification» (Attachment B)

«Cicular» (Attachment 1)

THE RECTOR

Prof. Giovanni Puglisi